

GO
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SALISBURY

New Student
Information

2020/2021

WELCOME

Dear Parents

We look forward to welcoming your daughter to Godolphin in September. The next few months will be full of anticipation and excitement but you undoubtedly have questions and queries that need answering. We hope that you find the enclosed information helpful when preparing your daughter for joining us. This booklet contains information about many aspects of life at Godolphin and can help you and your daughter make some choices about the curriculum and some of the co-curricular activities on offer.

Your daughter's Tutor is an important point of contact over the coming months and there is an opportunity to meet your daughter's Tutor, House Staff and the Head of Year at the New Girls' afternoon in June. These teachers will be key figures in your daughter's life, making sure that she settles in quickly and makes the most of the array of opportunities available.

Do keep in touch with what is happening at Godolphin by visiting our website www.godolphin.org, our School Twitter, Facebook and Instagram, and reading our weekly newsletter, *The Blue Pinny*. Please note that key School policies are available for parents to read on the website.

I look forward to seeing you in June but if you have any questions in the meantime, please do contact us. I hope that your daughter enjoys her final term at her current school.

Yours sincerely



Mrs Emma Hattersley
Head



Contents

Term Dates 2020–2021	4
Useful Email Addresses.....	5
General Information	6
Induction Programmes	10
Additional Information for Boarders	10
Additional Information for Sixth Form	14
Additional Information for Sarums (Day Girls)	17
School Uniform	17
School Bus Information	17
Senior School Uniform, Sports Kit, and Packing Lists	18
Additional Subjects	20
Physical Education	21
Sports	22
Sport Fixtures	22
Godolphin Parents’ List	23
Photography and Filming	23
List of Forms to be returned	24
Map of the School	25

Term Dates 2020–2021

Autumn Term 2020

New International Boarders arrive Monday 7 September, 11.00 a.m.

New UK Boarders arrive Monday 7 September, 12.00–12.30 p.m.

New Sixth Form Sarums (day girls) arrive Monday 7 September 10.30 a.m.

New Sarums First to Fifth Year arrive Monday 7 September, 1.30 p.m.

Term Begins for all students Tuesday 8 September

Fixed Exeat Friday 25 September, 4.00 p.m. – Sunday 27 September, 6.00 p.m.

Half Term Friday 16 October, 4.00 p.m. – Sunday 1 November, 6.00 p.m.

Fixed Exeat Friday 20 November, 4.00 p.m. – Sunday 22 November, 6.00 p.m.

Term Ends Wednesday 16 December (after the Carol Service)

Spring Term 2021

Boarders return Monday 4 January, by 5.00 p.m.

Term Begins for all students Tuesday 5 January

Fixed Exeat Friday 22 January, 4.00 p.m. – Sunday 24 January, 6.00 p.m.

Half Term Friday 12 February, 4.00 p.m. – Sunday 21 February, 6.00 p.m.

Fixed Exeat Friday 12 March, 4.00 p.m. – Sunday 14 March, 6.00 p.m.

Term Ends Thursday 25 March (after Confirmation Service)

Summer Term 2021

Boarders return Tuesday 13 April by 5.00 p.m.

Term Begins for all students Wednesday 14 April

Fixed Exeat Friday 7 May, 4.00 p.m. – Sunday 10 May, 6.00 p.m.

Half Term Friday 28 May, 4.00 p.m. – Sunday 6 June, 6.00 p.m.

Fixed Exeat Friday 18 June, 4.00 p.m. – Sunday 20 June, 6.00 p.m.

Term Ends Saturday 4 July (Speech Day – Compulsory for all)

Useful Email Addresses

Head Emma Hattersley head@godolphin.org

Senior Deputy Head Richard Dain dainr@godolphin.org

Deputy Head Academic Chris Hillman hillmanc@godolphin.org

Deputy Head Pastoral Jenny Price pricej@godolphin.org

Accounts Emma Lay laye@godolphin.org

Head of Admissions Corinna Florence florencec@godolphin.org

School Receptionist Rosie Nikopoulos / Jennifer Smith .. receptionist@godolphin.org

School Secretary Clare Astbury school.secretary@godolphin.org

Health Centre Gill Davey daveyg@godolphin.org

Heads of Year

Head of Lower School Wendy Laptain laptainw@godolphin.org

Head of Third Year Sarah Eggleton eggletons@godolphin.org

Head of Upper School Nicola Daubeney daubeneyn@godolphin.org

Head of Sixth Form David Hallen hallend@godolphin.org

For queries relating to boarding matters
please contact the relevant House Staff

Junior House

Walters House: Reyes Avila Cabrera avilar@godolphin.org

Senior House

Cooper House: Miranda Edouard edouardm@godolphin.org

Sixth Form Centre

School House: Sophie Hallen hallens@godolphin.org

Jerred House: Stella Jones joness@godolphin.org

General Information

Pastoral Care and the House System

All students are members of a tutor group with teaching staff fulfilling the role of tutors. Tutors are responsible for giving their tutees appropriate academic and pastoral guidance and support. They take responsibility for matters affecting their welfare and discipline in School.

Parents are asked to communicate directly with their daughter's tutor on all pastoral matters, and for boarders, their House Staff are an additional point of contact. The work of the tutors is co-ordinated and overseen by the Heads of Year and the Deputy Head Pastoral.

Each student is a member of one of three competitive houses: Douglas, Hamilton or Methuen. These provide a platform for a number of Inter-House events, social activities and a range of leadership opportunities.

Flexi Boarding

Most of our beds are occupied by weekly and full boarders but when beds are available, Sarums are welcome to stay overnight upon request. There is a charge for flexi-boarding. Please visit our website for boarding fees www.godolphin.org/admissions/fees. Please contact your daughter's House Staff to enquire about available beds.

The School Day and After School Sessions

All students are expected to register in School by 8.25 a.m. First to Third Year pupils are required to hand their phones in to their respective Houses and House Staff for the duration of the School day. Formal lessons end at 4.00 p.m. After tea, there are activity sessions from 4.15 p.m. to 6.45 p.m. alongside prep sessions which run from 4.30 p.m. to 6.00 p.m. Session One is a compulsory prep or activity session for all students. First to Fifth Year Sarums are expected to stay after school until at least 5.15 p.m. and join the boarders for the wide range of activities and supervised prep that takes place at this time.

A comprehensive co-curricular programme runs each term. Your daughter's tutor will monitor and assist with her choice of activities. To ensure that all students in School

are accounted for, registers are taken for each activity session. Please notify your daughter's tutor or the School Receptionist if, for any reason, your daughter is unable to stay for an activity session.

Collection Points

When collecting your daughter please meet her as follows:

- ◆ From the front of the main School between 5.15 p.m. – 6.00 p.m.
- ◆ From the boarding house to which she is attached after 6.00 p.m.

Sixth Formers are expected to sign out at the Centre when leaving at the end of the day. If leaving after 6.45 p.m. they should be collected from the Centre, or in accordance with any alternative arrangement confirmed with the House Staff.

Exeats and Half Term

School closes at 4.00 p.m. and all students should be collected at this time. There are normally two fixed exeats each term; one either side of half term. Boarders should not return from exeat before 6.00 p.m. on the Sunday

Whole School Services

All students are expected to attend Cathedral services scheduled during the School year. This includes the annual Christmas and Confirmation services. Any absence from a service needs to be by a personal request to the Head.

Holidays

Dates of School terms are fixed at least a year in advance, so that opportunity is given for parents to make travel and holiday arrangements accordingly. Please visit www.godolphin.org/school-life/term-dates for all dates of School terms.

Absence

If your daughter is to be absent from School because of illness, please ring the School Receptionist on 01722 430 558 before 8.25 a.m. on each day of absence. Routine dental or

other medical appointments should be arranged during the school holidays as far as possible. Requests for permission for leave of absence should be addressed to the Head, head@godolphin.org

Communication

a) *Godolphin Website*

The website carries a wealth of general information including the School calendar, staff lists, policies, latest news and the photo gallery.

b) *Parent Portal*

Information regarding your daughter's school life can be found on the **School Parent Portal** via the website.

c) *Student Planners*

All students will be issued with a Student Planner in which they will record their prep assignments and other important dates.

d) *Day-to-day contact*

You can communicate with your daughter's Tutor, House Staff or teachers via telephone or email. School email addresses follow the format <**surname and first initial@godolphin.org**>. Please do not let your worries build up, early communication on issues of concern is much appreciated.

All of your personal details are stored in our School Management Information System, and will enable us to communicate with you. We will communicate with you by phone, email and SMS as appropriate. Please ensure the School Secretary has your correct details.

school.secretary@godolphin.org

e) *The Blue Pinny*

The Blue Pinny is the School's weekly newsletter sent via email every Friday. The newsletter contains whole-school, including latest news, trips information and events for the week.

Email addresses of new parents will be added to the mailing list. Once you have received this newsletter, there is an

Form NS1A

*Student &
Parents' details*

Form NS2

Guardian Details

Please complete these forms to facilitate efficient communication from the school.

option to unsubscribe from the mailing list or you may email bluepinny@godolphin.org to be removed from the mailing list.

Health

Minor ailments and injuries are treated in the Health Centre by our qualified nurses. The Health Centre is staffed from 8.00 a.m.–6.00 p.m., with nurses on call available for all other hours. Parents are always welcome to telephone or visit, with any questions they may have concerning their child.

Students are encouraged not to bring their own medication into School. Those who need to do so should hand them to their House Staff or to the Health Centre for safe keeping.

Boarders are encouraged to register with the School's GP (General Practitioner/doctor). A GP visits the Health Centre three times a week. Six beds are available in the Health Centre for students who are unwell.

Personal Accident Insurance

All students are covered by a personal accident insurance policy for which no additional charge is made. Details of the cover are available from the School Business Manager. d'arcy-irvinea@godolphin.org

Personal Effects Insurance

Students should not bring unnecessary money or valuables into School. Personal effects must all be clearly named. The School's insurance policy covers personal effects against certain risks such as theft and fire but does not cover loss or damage where there is no negligence by the School. Parents who require this insurance will need to opt in to the scheme. For further information please contact the School Accountant, Mrs Lay, on 01722 430523 or email laye@godolphin.org.

Fees Refund Scheme

This is an opt in scheme which allows the School to make fee refunds to participating parents if a student is unable to attend classes due to sickness, accident or quarantine.

Full details of the scheme and Personal Effects Insurance are available from the School Business Manager.

d'arcy-irvinea@godolphin.org

Form NS3

Medical Information

Form NS4

Vaccinations

Form NS5

Pastoral and SEND

(Special Education Needs & Disabilities)

Induction Programmes

The aim of these programmes is to ensure that students are well prepared for a positive start on the first day of term. The time is set aside to welcome new students and accompanying parents and guardians. These provide the opportunity for staff to share more detailed information about the School, and to answer any questions you may have.

a) New Students' Afternoon

First to Fourth Year, Tuesday 30 June 2020, 11.30 a.m.

Venue: Performing Arts Centre

Dress: Current school uniform

b) Fifth into Sixth Form Induction

Tuesday 30 June – Thursday 2 July 2020, 9.00 a.m. to 4.00 p.m.

Venue: Sixth Form Centre

Dress: Home clothes

c) September Induction

First to Fourth Year Sarums, Boarders and Parents

Monday 7 September 2020, 1.30 p.m.

Venue: Performing Arts Centre **Dress:** Godolphin School uniform and pinny. There will be a short service at 3.00 p.m. where the new students will officially receive their pinny and School hymn book.

Additional Information for Boarders

Closed Weekend for all Boarders

The first weekend of the Autumn Term is a closed session for all full boarders. The weekend is designed for the boarders to have the opportunity to get to know one another through a variety of team building and social activities.

Half Term

The dates for Half Term are published on the School website www.godolphin.org. Boarding houses are open on the Sunday from 6.00 p.m. on the evening of return. We are not able to provide supper.

Leave at Weekends

Fixed Exeat: The School is closed and students spend these weekends with parents or guardians.

Sixth Formers who do not have lessons may leave at lunch time on a Fixed Exeat and at Half Term.

Students are expected to let their House Staff know their weekend exeat arrangements no later than the preceding Tuesday evening.

There is no limit to the number of weekends that Sixth Formers may spend at home.

Sixth Form boarders must return by 9.00 p.m. on Sunday or by 7.45 a.m. on Monday. Boarders in the Sixth Form are allowed to take such time away from school, as their commitments to their work and school activities permit.

Accepting Invitations/Lifts from Friends and Relatives, and Travel by Train

Occasions frequently arise when House Staff are faced with requests from students' parents and their friends and relatives which require written permission from the students' parents or guardian in each individual case.

These are:

- ◆ Invitations to meals from friends, or parents and relatives of other students
- ◆ Offers of lifts from parents and relatives or students at exeats and half term
- ◆ Invitations for boarders to go out on exeats with other students' families or guardians

Please note that confirmation and consent for weekend arrangements away from School are always required by the House Staff in advance of the occasion.

It is a School rule that only with a parent's written permission may students below the Fifth Year travel home unaccompanied by train for exeats and at the end of term.

Visits to town

All students must have their boarding house number on their mobile phone in case of emergency.

First and Second Years

First and Second Years are only permitted into town at the weekends from the end of prep on Saturday until 12.30 p.m. and on Sunday afternoons. They must be in groups of three or more.

Third Years

Third Years may go into town on Saturday after prep and during one of their Sessions on Tuesday or Friday. When the Third Years make visits to town midweek they must wear their uniform. At the weekends the boarders may wear casual clothes. They must be in groups of three or more.

Fourth Years

Fourth Years may go into town during two of their Sessions. They must wear their school uniform; at the weekends the boarders may wear casual clothes. They must be in groups of three or more.

Fifth Years

Fifth Years may go into town during two of their sessions. They may wear casual clothes and may go down in pairs.

Fifth Years with no other school commitments may also leave school at 4.00 p.m. on Fridays.

Pocket money

Students' needs vary, but £5 per week is probably sufficient pocket money for most junior and senior boarders to bring back to School at the beginning of term. All money brought back to School must be handed to the House Staff for safe keeping and can then be accessed as necessary.

Sixth Formers are advised to keep cash in their lockable drawers. Larger sums of money may be handed to the House Staff for safe keeping.

Tuck

Students may have a small amount of tuck, which should be kept in a lockable drawer.

Miscellaneous

Students may find it useful to have the following items:

- ◆ Spare name tapes
- ◆ A small travel alarm clock
(mobile phones not to be used at night)
- ◆ An umbrella

Trunks / Suitcases

Trunks/suitcases must be clearly marked with the owner's name and the initial of their Boarding House.

Electrical Safety in Boarding Accommodation

⚠ All electrical items must be given to the House Matron on arrival for PAT testing. All electrical items must be kite or CE marked.

✓ Permitted electrical items

- Chargers (for phones, laptops, tablets)
- Hairdryers
- Hair Straighteners
- Battery-powered fairy lights
- Electric Toothbrushes (3 pin charger)
- Small speakers
- Power banks
- UK adapters and extension leads

✗ Electrical items that are not to be brought into School

- Plug in flasks
- Kettles
- Water heaters
- Fridges
- Heaters
- Fans
- Rice Cookers
- Nail varnish dryers
- Mains-powered fairy lights
- Irons
- Toasters
- Large screen PCs/TVs
- Electric blankets

This list is not exhaustive, any queries, please check with the House Staff.

Additional Information for Sixth Form

Visits to Town

Sixth Formers have a number of periods during the week when they are not taught and they are encouraged to use these to develop their individual study style and routines. From after the Autumn half term holiday of the Lower Sixth Year, students, with parental permission, are allowed into town in their study periods. There is a robust system for monitoring the academic progress of each student, and any Sixth Former who gives cause for concern regarding her work, behaviour or punctuality, will have this privilege withdrawn.

Students may invite guests to the Sixth Form Centre after 4.00p.m. They are welcome in the ground floor areas of the School and the coffee shop. Guests must be introduced to the House Staff on duty.

Driving to school in the Sixth Form

Parking a car on site is an Upper Sixth privilege and subject to availability. Your daughter will need to complete a termly application for a parking space on Milford Field.

Sixth Form Handbook

Copies of the handbook are available in the Sixth Form Centre and through Tutors (New Sixth Form students are required to read the handbook and abide by the Code of Conduct).

Boarding House Meetings

These are compulsory, run by the House Staff.

Dress Code

Sixth Formers are not expected to wear a uniform but instead follow a straight forward code of dress. They are required to dress smartly, cleanly and appropriately for a working environment. They can wear earrings and studs in the ear only; other body piercings are not acceptable in school at any time.

Formal Occasions

Sixth Formers observe a formal dress code for occasions such as Cathedral services, Snapshot Mornings, some concerts and tours for visitors. On such occasions they will need to wear a tailored business suit (matching jacket and skirt, dress or trousers) and formal shoes.

Religious Dress

We will carefully consider any requests to meet the needs of an individual student to accommodate her religion or belief.

Sports Kit

Sixth Formers require the following items from the uniform list:

- ◆ PE Skort
- ◆ Polo Shirt
- ◆ PE Socks
- ◆ Swimsuit
- ◆ Tracksuit Bottoms
- ◆ Name Tags

Boarders will also require:

- ◆ One pillow
- ◆ One duvet
- ◆ Three sheets
- ◆ Two duvet covers
- ◆ Two pillow cases
- ◆ Three medium sized bath towels

Monitoring

House Staff and Sixth Form tutors monitor dress at the start of the day and all staff have a duty to ensure that students are appropriately dressed when in school; students who are inappropriately dressed will be asked to change into their formal suits. At times, it may be

necessary for the House Staff to contact parents about this matter.

Duties

Lower Sixth students are expected to carry out the following duties:

- ◆ School tours
- ◆ Supervise a weekly prep session for First to Fifth Year students
- ◆ A week's tea duty during the year
- ◆ Boarders have regular House kitchen duty and half a term of organising activity sessions, as part of a Lower Sixth group, for Junior boarders

Quiet Time runs each evening from 7.30 p.m. – 9.00 p.m. when the House is quiet in order that students may have an uninterrupted time to study. The gym, swimming pool, art block, library, music practice rooms and enhancement activities are all available during this time.

Boarders are permitted, with parental agreement, to visit town on occasion in the evening. These arrangements must be requested and agreed in advance and the House Staff will check that the student is up to date with her work.

Cooking

Our boarders are fully catered for. During the weekend, we expect the boarders to take at least one meal a day within the school. On Saturdays, if they wish, boarders may cook for themselves. The students are asked to eat brunch and the evening supper in School on Sunday.

Additional Information for Sarums (Day Girls)

The Sixth Form Centre is the pastoral base for all Sixth Form students, and Sarums will be allocated a study space in either School House or Jerred House. Both Houses are staffed throughout the day and accommodate both Sarums and Boarders.

Flexi Boarding

If a Sarum wishes to board overnight, her parents should contact the House Staff to check availability. Bedding can be provided and a charge will apply, please refer to the current fee list on the website for details.

School Uniform

Each pupil must have a full set of the school uniform when they start at Godolphin. The school uniform is supplied by School Blazer using their online ordering system www.schoolblazer.com. School Uniform will be available for online ordering from Friday 19 June. Uniform samples can be tried on at the School Shop for sizing purposes. The School uniform list can be found on page 18. Second hand uniform is available via the School Shop. Please visit the school website www.godolphin.org for opening times and further information.

Please ensure that all items of your daughter's uniform are clearly named.

School Bus Information

Godolphin runs an extensive bus service from most of the major towns within a 30 mile radius of Salisbury. Bus routes include Winchester, Stockbridge, Romsey, Fordingbridge, Andover, Shrewton and Shaftesbury. **Please note:** *We are currently in the process of moving to a new system of booking buses via a website from the Autumn Term. Although there are no plans to change the routes or timetables currently in operation they could be subject to some small changes. More details will be communicated to you later on in the Summer Term.* Current timetables and routes can be found on the School website www.godolphin.org/school-life/travel

Parents are charged for this service in arrears on the school bill. Further information can be obtained by calling Mrs Judy Wilson on 01722 430 536 or via email wilsonj@godolphin.org.

Senior School Uniform, Sports Kit, and Packing Lists

Please ensure all items of clothing, linen and sports equipment are named

(Uniform labelling service available from School Blazer www.schoolblazer.com)

Numbers refer to minimum requirements.

Uniform

Boarder	Sarum	Item(s)	
1	1	Waterproof Coat *	<input type="checkbox"/>
1	1	Navy blazer with crest on lapel *	<input type="checkbox"/>
2	1	Check skirt *	<input type="checkbox"/>
1	1	Straw hat (Board) plus hat band *	<input type="checkbox"/>
2	1	V-necked pullover *	<input type="checkbox"/>
2	1	Blue pinny *	<input type="checkbox"/>
6	4	Uniform blouses – short or long sleeve *	<input type="checkbox"/>
1	1	House polo shirt (The House polo shirt helps House identity. Please ensure you buy one for your daughter. Available from the School Shop only)	<input type="checkbox"/>
5 pairs	2 pairs	Navy knee length or ankle socks	<input type="checkbox"/>
5 pairs	2 pairs	Navy tights	<input type="checkbox"/>
1 pair	1 pair	Black leather, smart low-heeled shoes (not pumps/trainers)	<input type="checkbox"/>
Opt.	Opt.	Shoes for dance and drama (obtainable at school)	<input type="checkbox"/>
1 pair	Opt.	Wellington boots	<input type="checkbox"/>
1	1	School Concert Dress **	<input type="checkbox"/>

Equipment

Boarder	Sarum	Item(s)	
1	1	Mathematical Instruments (Helix Oxford Set or similar)	<input type="checkbox"/>
1	1	Earphones	<input type="checkbox"/>

Sports Kit (names to be sewn on the outside of the kit)

Boarder	Sarum	Item(s)	
1	1	Navy blue skort *	<input type="checkbox"/>
1	1	Navy running shorts *	<input type="checkbox"/>
3	2	Red fitness t-shirt *	<input type="checkbox"/>
1	1	Red mid layer top *	<input type="checkbox"/>
1	1	Navy base layer top *	<input type="checkbox"/>
3 pairs	2 pairs	Navy/red games socks (marked at top) *	<input type="checkbox"/>
1	1	Navy softshell jacket *	<input type="checkbox"/>
1	1	Navy pro-fit training tracksuit trousers *	<input type="checkbox"/>
1	1	Plain navy fitness leggings *	<input type="checkbox"/>
1	1	Navy/red swimsuit *	<input type="checkbox"/>
Opt.	Opt.	Limitless Bra *	<input type="checkbox"/>
Opt.	Opt.	Lacrosse Bench Coat	<input type="checkbox"/>
1	1	Godolphin sports kit bag *	<input type="checkbox"/>

1	1	Swim cap *	<input type="checkbox"/>
2	1	Towel	<input type="checkbox"/>
1	1	White ankle or trainer socks (summer)	<input type="checkbox"/>
1	1	Water bottle	<input type="checkbox"/>
1 pair	1 pair	Warm gloves with grip pads	<input type="checkbox"/>
Opt.	Opt.	Plain blue hat	<input type="checkbox"/>
1	1	Lacrosse stick (to be obtained at School)	<input type="checkbox"/>
1	1	Tennis racket (named)	<input type="checkbox"/>
1	1	Hockey stick (named)	<input type="checkbox"/>
1	1	Shin pads (compulsory)	<input type="checkbox"/>
1	1	Mouth guard (compulsory)	<input type="checkbox"/>
1 pair	1 pair	Football boots	<input type="checkbox"/>
1 pair	1 pair	White trainers	<input type="checkbox"/>
Opt.	Opt.	Astro-turf shoes	<input type="checkbox"/>
1	1	Sports goggles for lacrosse (compulsory)	<input type="checkbox"/>

Additional items for boarders

Boarder	Item(s)	
	Casual clothes and shoes for weekend wear	<input type="checkbox"/>
	A dress or smart trousers and shoes for church/formal occasions	<input type="checkbox"/>
1	Dressing gown	<input type="checkbox"/>
1 pair	Slippers	<input type="checkbox"/>
3	Pyjamas	<input type="checkbox"/>
	Underwear	<input type="checkbox"/>
1	Toiletries	<input type="checkbox"/>
1	Laundry bag	<input type="checkbox"/>
	Brush, comb and nit comb	<input type="checkbox"/>
	Supply of hair ties (navy or red)	<input type="checkbox"/>
Opt.	Umbrella	<input type="checkbox"/>
	Shoe cleaning kit	<input type="checkbox"/>
	Supply of name tapes	<input type="checkbox"/>
1	Small overnight bag or case	<input type="checkbox"/>
1	Trunk or large suitcase	<input type="checkbox"/>
1	Laundry net ‡	<input type="checkbox"/>
1	Padlock	<input type="checkbox"/>
Opt.	Casual shoes	<input type="checkbox"/>
3	Sheets	<input type="checkbox"/>
1	Pillow and pillow cases	<input type="checkbox"/>
3	Selection of towels	<input type="checkbox"/>
1	Duvet and duvet cases	<input type="checkbox"/>

* Available online only from the official outfitters School Blazer.

** Available online from www.waughgroup.co.uk

‡ Provided by the School and charged to fee account.

Opt. refers to optional items.

N.B. Home clothes may be worn at evenings and weekends. These should include items suitable for both formal and informal occasions (skirt essential). Please bear in mind that storage space is limited.

Additional Subjects

All completed forms to be returned to Head of Admissions, Corinna Florence, by Friday 15 May 2020.

Modern Languages (First to Third Years only)

All First Year students at Godolphin study French. If your daughter is joining the School in the Second or Third Year she will normally study two languages, French and Spanish.

Form NS6
Modern Languages

Classical Subjects (Second and Third Years only)

All students study Latin in the First Year. Students who have not studied Latin before are able to start it in both the Second and Third Years. The Classical Civilisation course is available for those who would prefer to study the History and Mythology of the ancient world, and can be taken to GCSE level. Although we are happy to take your preferences into account when deciding where to place a new entrant to the school, owing to the limitations of class sizes we cannot always guarantee to accommodate them.

Form NS7
Classical Subjects

In the Third Year, Latin and Classical Civilisation are both available. All pupils capable of studying Latin will be strongly encouraged to continue to do so.

Additional Music Tuition

We offer lessons on all orchestral instruments

- ◆ **Woodwind** Flute, Oboe, Clarinet and Bassoon
- ◆ **Brass** Horn, Trumpet, Trombone and Tuba
- ◆ **Strings** Violin, Viola, Cello and Bass

Form NS8
Musical Tuition

Form NS9
*Instrumental
Assessment*

In addition we teach: Voice, Piano, Saxophone, Harp, Guitar, Percussion (both Drum Kit and Tuned Percussion) and Bagpipes. One of the benefits of starting musical tuition at 11 or 13 at Godolphin is that we offer the full range of instruments including, for example, the Harp, Bassoon, Oboe, French Horn, Trumpet, Trombone, Tuba and Double Bass, which were either unavailable or too big for students when they were seven or eight. Now would be a great time to start.

If your daughter plays an additional instrument(s), please complete form **NS9**.

Additional Speech and Drama Lessons

Godolphin offers additional Speech and Drama Lessons. Currently Vanguard Examinations are the preferred option, and examiners come to the school three or four times a year. However, students can be prepared for any Board (LAMDA, Trinity, RADA, New Era) on the understanding they will have to take the examinations at another centre.

Students will be coached in all or some of the following

- ◆ Vocal skills (projection, articulation, tone)
- ◆ Acting (text work, improvisation, mime)
- ◆ Verse-speaking
- ◆ Effective sight-reading
- ◆ Public Speaking/Orals

When students take solo lessons, any of the above can be addressed.

Lessons are for half an hour each week (with the option to increase this for the higher grades). For new students in the Lower School, it will be necessary to take them out of lessons in the school day (on a rotation basis so that normally only one lesson in a subject will be missed per term). Sessions are reserved for the more Senior years, though Lower School students and those taking two or more music lessons may be given their lessons in sessions, when a space occurs. Sixth Formers take their lessons during their study periods. Please indicate on the form if your daughter will be taking music lessons.

To discuss options in more detail please contact Mrs Houston houstonr@godolphin.org or 01722 430644.

Physical Education

Optional Extras

Co-curricular extras are listed on Form **NS11**. Half a term's notice in writing is required before a student discontinues any of these subjects. Fees for these lessons are charged in arrears and in the absence of due notice, payment for the next term must be made. No remission of fees can be given if a student is absent through illness.

Form NS10
*Speech and
Drama Lessons*

Form NS11
Physical Education
Tennis Coaching
Fitness Studio
Induction Consent
Swimming

The Fitness Studio

Students in the Fifth Year and Sixth Form are able to use the Fitness Studio under the direct supervision of the Godolphin School PE staff or the Pool and Fitness Manager. We require your written permission for your daughter to attend an initial induction and to use the Fitness Studio thereafter.

Sports

Protective Wear in Contact Sports (Policy Statement)

Students are required to wear appropriate protective items when engaging in contact sports. The wearing of protective items for all contact sports is now mandatory for all students under the age of 18. This includes shin pads for hockey, mouth guards for hockey and lacrosse, and goggles for lacrosse.

Earrings must be removed for all sport. Please consider carefully when your daughter has her ears pierced (e.g. beginning of the summer holidays). Taping up pierced ears is not acceptable.

Teachers, Referees and Team Coaches are not qualified to make a judgement on the quality of protective items; that remains the responsibility of the parent. The School's responsibility is to see that the protective item is being worn.

Sports Fixtures

Students selected for teams are expected to play in all scheduled home and away fixtures,, including those played at weekends. If they are unavailable then they should let the PE Department know at least half a term in advance. All information can be found on the Sports Portal, this includes venues, timings, directions and cancellations. (godolphinsports.org).

Match Transport

Godolphin offer transport to all away fixtures. There is the option for students to travel directly to the fixture, which the Sports Department must be notified of. Please

note, if a student cancels this service at the last minute, there will be a £25 fee.

Bus return time

It is impossible to give a precise time, but approximate times are posted on the Sports Portal. If players wish to make alternative arrangements, they must inform the PE Department beforehand. As in home matches, players may not leave until after match teas are over.

Catering

We provide packed lunches for midweek away fixtures for Sarums and Boarders. We only provide Saturday packed lunches for full-time boarders. If your daughter is boarding on a Friday night as a weekly boarder or decides to stay over for the Friday night, then she must let a member of the Sports Department know so that they can cater accordingly. Sarums must provide their own packed lunches at the weekends.

Illness

If a player is ill, please email the PE Department (mortonh@godolphin.org) or appropriate member of staff as soon as possible. If the illness is at short notice then the player should also phone their captain and reserve. Non-travelling reserves must ensure that they are available for fixtures in case they are required at short notice.

Godolphin Parents' List

We require written consent to record personal details, so we ask you to make note of the tick box on Form **NS1A**. The Parents' List is distributed early in the Autumn Term. All the information is subject to the requirements of GDPR (2018).

Form **NS1B**
Consent

Photography and Filming

Photography and filming take place within the School. These are safely stored within the School system. Only members of staff are able to access them. Photographs and film are sometimes used in School publications, the website and social media, and are used to publicise the School externally.

Form **NS1C**
Consent for
the use of your
daughter's image

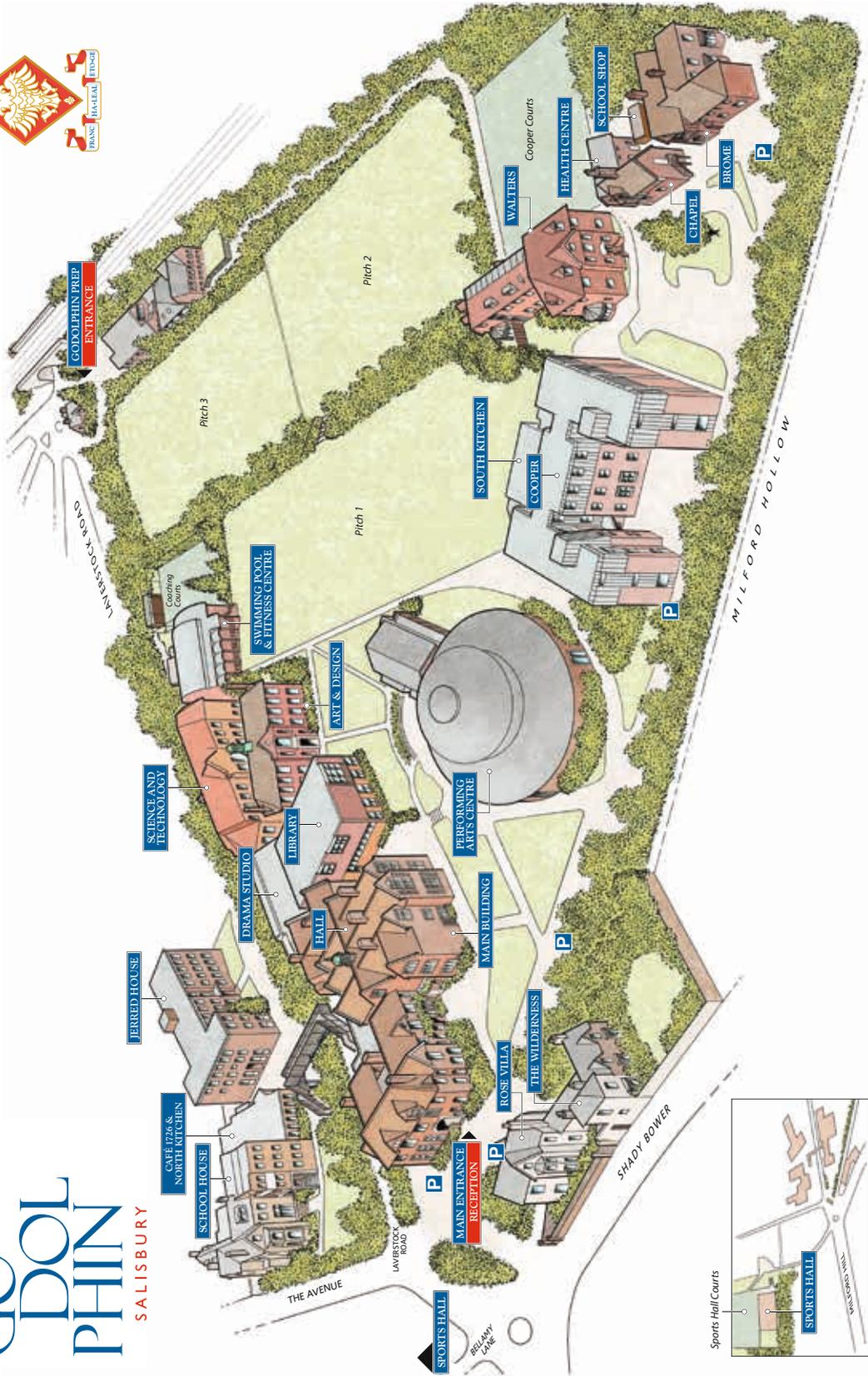
Each year a professional company comes into School to photograph all Godolphin students for the School database. Copies of the photograph are subsequently offered to you in various formats should you wish to purchase one.

If you do not wish your daughter to be photographed or filmed in School or for her photograph to be used for School publicity please indicate this on Form **NS1B**.

List of Forms to be returned

- ◆ **NS1A** Student & Parents' Details
- ◆ **NS1B** Consent
- ◆ **NS1C** Consent for the use of your daughter's image
- ◆ **NS2** Guardian Details
- ◆ **NS3** Medical Information
- ◆ **NS4** Vaccinations
- ◆ **NS5** Pastoral and SEND
(Special Education Needs & Disabilities)
- ◆ **NS6** Modern Languages
- ◆ **NS7** Classical Subjects
- ◆ **NS8** Musical Tuition
- ◆ **NS9** Instrumental Assessment
- ◆ **NS10** Speech and Drama Lessons
- ◆ **NS11** Physical Education

GOOLPHIN PHIN SALISBURY



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Although correct at time of going to press, the information in this booklet may be superseded as part of our commitment to continuing improvement.

If you require this information in an accessible format, please contact admissions@godolphin.org