



GODOLPHIN

Admission Policy



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Godolphin Admissions Policy Statement

All prospective students must fulfil the School's entrance criteria: i.e. they must show that they are likely to achieve success within the formal academic curriculum; while also finding time to develop other skills and interests. A candidate is therefore accepted on the understanding that the School is reasonably confident in its ability to educate and develop the student to the best of their potential in line with the general standards achieved by their peers. The expectation is that they will then have every chance of a complete, happy and successful career at the School, and emerge as a confident, responsible and well educated adult, with a good prospect of a fulfilling life. Students are regularly assessed throughout their time at Godolphin to ensure that they continue to meet these criteria.

The School's policy is to apply these criteria to all students and potential students regardless of any disability of which it is aware, subject to its obligation to make reasonable adjustments so that no disabled student or potential student is substantially disadvantaged compared to any student who is not disadvantaged.

Admissions Procedure for Godolphin Prep

Parents interested in selecting Godolphin Prep for their child's education would normally request a prospectus, follow up with a visit to the School and, finally, their child would visit for a day.

During their visit day, depending on their age, a child's skills in reading, spelling, writing and mathematics would be assessed through some testing, observation and discussion.

The Admissions Department requests a written report from their current school for pupils entering Year 1 or above.

Pre-Prep

Parents of prospective pupils interested in joining the Pre-Prep class are encouraged to liaise with staff to decide the optimum programme of induction for their child. This would normally include at least one morning spent at the School.

Registration

Parents who are considering the entry of their child to Godolphin Prep are asked to complete a Registration Form and return it to the Admissions Department, together with a copy of their child's birth certificate. A non-refundable registration fee of £50 is payable when a prospective pupil's name is registered with the School. This places a prospective pupil's name on the registration list, but does not commit the parent to the School. An offer of a place is dependent upon the outcome of their visit to the School.

Offer of a Place

Once an offer of a place at the School has been made, parents are asked to complete and return a form of acceptance, together with a refundable acceptance fee of £250 which will be off-set against final term's fees.

International Students

It is preferable for international prospective pupils to visit the School prior to placement, but if this is not possible an on-line interview (Microsoft Teams) with the Head, Julia Miller, is required.

Admissions Procedure for Godolphin (Years 7 - 13)

Visiting Godolphin

Most prospective students and parents visit initially through a Snapshot Morning. Many then return for an individual visit when they meet the Head and are taken round the School by students. The admissions team and house staff also meet with visiting families.

Registration

Parents are encouraged to register prospective students as early as possible. Registration forms are available from the Admissions Department and should be completed and returned together with the appropriate, non-refundable, registration fee (£100 for UK and EU nationals and £200 for non-EU nationals) as well as a copy of the prospective student's birth certificate.

For late registrations, no placing papers or entrance exams can be written until the registration process has been completed.

Formal Offer and Acceptance of a Place (UK and EU Countries)

Provided the candidate reaches the required standard in their Assessment, parents will receive a formal offer of a place at Godolphin. At this time, parents are asked to complete and return a form of acceptance with a £1500 refundable deposit which will be off-set against the final term's fees.

Formal Offer and Acceptance of a Place (Non EU Countries)

Provided the candidate's results fall within the School's qualifying criteria, a formal offer of a place will be made. At this time, parents are asked to complete and return a form of acceptance, together with one term's fees in advance which will be off-set against final term's fees.

Admissions appeals

If a formal offer of a place is not made by the School and parents are dissatisfied with this decision, they may make a written appeal to the Head. The Head will consider any such written appeal and, after considering all the relevant evidence, will write to the parents to confirm the School's final admission decision and the reasons for it. This process will be conducted in a timely manner.

ENTRANCE ASSESSMENTS

Students resident in the UK

For students resident in the UK, Godolphin admits candidates for Year 7 and Year 9 entry through a bespoke Godolphin Assessment Day. Sixth Form (16+) entry is based on GCSE results and predicted grades. As a member of the HMC, Godolphin administers the admissions process in accordance with HMC guidelines. Students entering at Year 9 are still required to complete the 13+ Common Entrance exam, if their current Prep School participates, and these results are used for setting purposes.

Godolphin also admits candidates through its own papers in special circumstances (for example, if the applicants have missed the assessment day) and offers places at 12+, 14+ and 16+ where spaces are available.

[Godolphin 11+ Assessment Day](#)

Candidates registered to join the School at 11+ will be invited to the Godolphin 11+ Assessment Day in the autumn term prior to the year of entry. During the day they will complete assessments in Maths and English. They will also be interviewed by the Head or a member of the senior team and participate in some team building exercises. The rationale behind Godolphin's 11+ Assessment is to establish the 'all round' potential of the prospective student and it is therefore not necessary to prepare specifically for the assessments.

[Godolphin 13+ Assessment Day](#)

Candidates registered for 13+ entry in September will be invited to complete a 13+ assessment approximately 18 months prior to entry. A Head's reference will be requested prior to assessment and, during the course of the assessment day, the candidate will complete entrance papers in Mathematics and English. Candidates will also be interviewed by the Head or a member of the senior team and participate in some team building exercises. The School will write to parents following the 13+ assessment with the results and an offer of a place, providing the candidate's results fall within the School's qualifying criteria. 13+ CE results, if the candidate's Prep School participates, will be used for setting purposes.

[12+ and 14+ Entry \(national students\)](#)

The School offers places at 12+ and 14+ if space allows. Under these circumstances, all 12+ and 14+ applicants will be expected to sit the School's own entrance exams in Mathematics and English. In

addition, 14+ applicants will also be expected to sit the School's own entrance exams in Science. All candidates will also be required to attend for interview.

[Entry into Sixth \(Year 12\)](#)

Entry to Godolphin Sixth (Year 12) is based on an interview and predicted grades. Godolphin also requests a reference from the candidate's existing Head. If taking (I)GCSE examinations, the successful applicant will be expected to gain a minimum of five GCSEs at grade 5 or above, with an understanding that they will gain at least A/7 grades in subjects they intend to study at A-level.

[Scholarships](#)

Scholarships are awarded at 11+, 13+ and 16+ to both internal and external candidates upon successful completion of the scholarship process. The scholarship process is outlined in the scholarship booklet. Details are available from the Admissions Department.

There is an expectation from the School that the student in receipt of a scholarship will complete their education at Godolphin through to A-level. Details are available from the Admissions Department.

[International Students](#)

[Admissions Procedure for international students not sitting the 11+ Assessment \(Year 7\), 13+ Assessment \(Year 9\) or GCSE Examinations](#)

Following on from the initial enquiry, the registration form is to be completed and returned to the Admissions Department with a registration fee of £100 (EU countries) and £200 (non-EU countries) and a copy of the most recent school report. At this stage, Godolphin also requires a copy of the student's birth certificate or a copy of the photo page from their passport. This will place the prospective candidate on the list for the proposed year of entry, but does not constitute an offer.

Applicants in the age range 11+ (Year 7), 12+ (Year 8) and 13+ (Year 9) will be required to complete entrance papers in English and Mathematics. 14+ (Year 10) applicants will be required to complete entrance papers in English, Mathematics and Science.

Entry to Godolphin Sixth (Year 12) is based on an interview and on written papers, usually in a minimum of two and a maximum of three of a candidate's proposed A-level subjects. The School also asks for a reference from the candidate's existing Head. If taking (I)GCSE examinations, the

successful applicant will be expected to gain a minimum of five GCSEs at grades 5 or above, with an understanding that they will gain at least 7 grades in subjects they intend to study at A-level.

Candidates in all age groups will be required to have a Skype interview with one of the School's academic staff.

Completed entrance papers will be assessed and provided the results fall within the School's qualifying criteria, a formal offer of a place will be made.

[Guardians \(International Students\)](#)

Parents of international students should be aware that a guardian in the UK is required for the whole period of the student's stay at Godolphin. Guardians must be available to look after students as required and Godolphin therefore requires guardians to be easily accessible by road or rail and live no further than ninety minutes travel time to/from the School. Parents, rather than the School, are responsible for the welfare of the student whilst staying with the guardians concerned. It is expected that guardians take an active interest in a student's progress at Godolphin and guardians are welcome to attend School functions on behalf of the parents.

Please note that Guardians must be aged 25 and over.

